

**Mayor & Board of Alderman  
Brazelton Community Center – City Hall  
December 21, 2021 – 6:00 p.m.  
Minutes**

**1. Call to Order**

Mayor Jennifer Morrison called the December 21, 2021 meeting to order at 6:00 p.m., Tuesday, December 21, 2021. Mayor Morrison led the Pledge of Allegiance.

**2. Roll Call**

Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass answered roll call. Other city personnel present were Jeff Jones, Dennis Hudson, Dave Speiser, Bob Burns and Susie Freece.

**3. Approve Agenda**

Alderman Donnie Quinn moved to approve the meeting agenda. Alderman Coetta Whiteley seconded the motion that passed by the following vote. Aye: Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

**4. Fiscal Year 2021 Audit Presentation – Bob Conrad**

Alderman Porter Hensen moved to accept the Fiscal Year 2021 audit. Alderman Donnie Quinn seconded the motion that passed by the following vote. Aye: Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

**5. Minutes – November 16, 2021 Regular Meeting & November 23, 2021 Special Meeting**

Alderman Porter Hensen moved to approve the November 16, 2021 regular meeting minutes and November 23, 2021 special meeting minutes. Alderman Coetta Whiteley seconded the motion that passed by the following vote. Aye: Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

**6. November 2021 Financial Report**

Alderman Porter Hensen moved to approve the November 2021 financial report. Alderman Donnie Quinn seconded the motion that passed by the following vote. Aye: Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

**7. November Invoice/Check Listing**

Alderman Porter moved to approve the November invoice/check listing. Alderman Donnie Quinn seconded the motion that passed by the following vote. Aye: Alderman Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

**8. Reports** – Department reports from the Police, Water System, Public Works and the City Administrator were included in the monthly meeting packet for review.

**9. Ordinance No. 1355 – Update Operation Lathrop Municipal Court System**

Mayor Morrison introduced Ordinance No. 1355 being an ordinance to update the operation of the Lathrop Municipal Court System to comply with the Supreme Court standards.

Alderman Porter Hensen moved to place the ordinance on its first passage. Alderman Donnie Quinn seconded the motion that passed by the following roll call vote. Aye: Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

Alderman Gerald Snodgrass moved to place the ordinance on its final passage. Alderman Coetta Whiteley seconded the motion that passed by the following roll call vote. Aye: Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

**10. Review/Approve Park Playground Project Contract**

Alderman Porter Hensen moved to approve the contract for the City Park Playground.

Alderman Donnie Quinn seconded the motion that passed by the following vote. Aye: Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

**11. Update Wastewater System Status**

**A. Treatment Update** – Plant running, still completing punch list.

**B. Sewer Extension Update** – Work remaining on lift station.

**C. Collection System Update** – Infrastructure Solutions has stated work.

**12. Approve City Items for Sealed Bids**

Alderman Porter Hensen moved to proceed with posting city items for sealed bids.

Alderman Coetta Whiteley seconded the motion that passed by the following vote. Aye: Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

**13. Discuss ARPA Funds**

Alderman Porter Hensen moved to begin process for ARPA fund projects. Donnie Quinn seconded the motion that passed by the following vote. Aye: Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

**14. Public Participation** - none.

**15. Mayor Comments** - none.

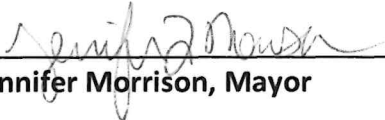
**16. Aldermen Comments** - none.

**17. Mayor Comments** - none.

December 21, 2021 – Page 3

18. **Adjourn** – Alderman Donnie Quinn moved to adjourn. Alderman Porter Hensen seconded the motion that passed by the following vote. Aye: Aldermen Donnie Quinn, Coetta Whiteley, Porter Hensen and Gerald Snodgrass. Nay: none.

APPROVED THIS 18th DAY OF January, 2022

  
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Jennifer Morrison, Mayor

ATTEST:

  
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Susie Freece, City Clerk